FIZ Club Booking Form

SPRING Term 2017 Monday 9 January - Friday 31 March 2017

FARRINGTONS SCHOOL

Pupil's Name: _____

Year/Form: _____

Sessions required: (Please indicate below the sessions required per week)

Important note: Sessions are provided subject to availability.

	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast Club 7am – 8am	YES NO	YES NO	YES NO	YES NO	YES NO
Afterschool Club 3.30pm - 5pm or 6.15pm	5pm 6.15pm	5pm 6.15pm	5pm 6.15pm	5pm 6.15pm	5pm 6.15pm
Afterschool Chosen Activity (please see FIZ Programme for details)					

***PLEASE circle your collection times and Breakfast days; please write down your chosen activities/clubs**

Alternative Collector's names and contact details

If there will be occasions when the Parents will not be able to collect the Pupil from FIZ Club, please provide a name, telephone number, and address of two people who you authorise to collect the Pupil in your absence.

The person collecting the Pupil from FIZ Club will be required to submit some form of photo identification that can be checked against the details submitted, or give a password supplied in advance by parents.

1. _____

2. _____

Medical Information

Does your child suffer from any known medical conditions? If yes, please give details.

_____

_____

Please give details of any known allergies: _____

Special dietary requirements: _____

FIZ Club reserves the right to administer basic first Aid Treatment when necessary. Parents will be informed of all accidents. For more serious accidents, requiring medical assistant or hospital treatment, all attempts will be made to contact the parents or guardians. Should contact not be possible, Farringtons will act on behalf of the parents to authorise any necessary treatment.

Signatures of parents / legal guardians

If both parents signed the School's acceptance form, we require either the signatures of both parents or of one parent with the express written consent of the other, to the Pupil attending FIZ Club.

I have read and understand the terms and conditions.

I agree that FIZ Club staff may act In Loco Parentis at any time while my child is in their care.

	First parent/legal guardian	**Second parent/legal guardian**
Signature:	_____	_____
Name in full:	_____	_____
Mobile no:	_____	_____
Date:	_____	_____

Parent/Guardian Email Address: _____

ADDITIONAL INFORMATION

Property & Belongings
It is recommended that children to not bring toys, gadgets or electronic equipment from home. Should children bring items of comfort or special interest to FIZ Club, staff will endeavour to take care of the any property, but will not be held responsible for any loss or damage.

Meals and refreshments
Cereals, toast, juices and tea is available in Breakfast Club every day. In addition, a cooked breakfast or continental breakfast is available on alternate days.

A drink and snack will be given to all children staying in FIZ After School Club

Illness
Children should not attend FIZ Club if they are not feeling very well. Parents will be contacted if children fall ill during a session.

FIZ CLUB TERMS AND CONDITIONS

1 **INTRODUCTION**

1.1 Farringtons School operates FIZ Club, a before /after school and holiday club for its pupils.

1.2 Parents can book in advance using the School's FIZ Club Booking Form requesting the number of sessions required per week for the Pupil.

1.3 Sessions are subject to availability.

1.4 The School's main terms and conditions will continue to in force. Where there appears to be inconsistency between the School's and FIZ Club terms and conditions, the FIZ Club terms and conditions will apply and take precedence.

2 **FEES**

2.1 **FIZ Club Fees:** as set out on the School's Fees List are charged on a termly basis to the parents and will be added as an extra item to the termly fees invoice and will be payable in arrears of each term.

2.2 **FIZ Holiday Club Fees:** Payment for FIZ Holiday Club must be made when submitting the Booking Form. No child can be admitted in the FIZ Holiday Club unless full fees have been received.

2.3 **Liability:** The Parents are jointly and severally liable to pay the FIZ Club Fees.

2.4 **Late Collection Charges:** All pupils who attend FIZ Club must be collected by 18.15 hours (18.00 during FIZ Holiday Club) unless indicated otherwise. The School reserves the right to charge Parents an additional Late Collection Charge as set out on the School's Fees List for each late collection.

3 **CANCELLATION, VARIATION AND TERMINATION**

3.1 **Cancellation**: The Parents may cancel the Pupil's attendance at FIZ Club or vary the number of sessions by providing written to the FIZ Club Manager. The Notice must be provided by both Parents or by one Parent with express written consent of the other. Once a FIZ Club Booking Form has been submitted, fees for any activities booked become liable for the whole term, unless notice is given on or before the first day of term, in which case, only half a term's fees are payable.

Holiday Club Cancellation: Once a Holiday Club Booking Form has been received, cancellation of any session before or on the last day of term/half-term will be subject to a 50% charge.

3.2 **Variation by the School**: The School reserves the right to vary the number and times of the FIZ Club sessions and to vary these terms and conditions where at its discretion it considers it reasonable to do so.

3.3 **Termination by the School:** The School may terminate the agreement immediately if the Parents are in material breach of its terms and conditions or if the Pupil's behaviour is deemed by the School to warrant such action. The School may otherwise terminate this agreement by providing the Parents with at least a half Term's written Notice following consultation and with good cause.

4 **GENERAL CONDITIONS**

4.1 **Absences:** Parents must inform the FIZ Club Manager as soon as possible if their child is going to be absent from FIZ Club. No refunds can be claimed due to absence.

4.2 **Collection:** The pupil must either be collected by one of the Parents or an Alternative Collector who is listed in the FIZ Club Booking Form. The Parents must supply information in accordance with the FIZ Club security procedures for collection as required by FIZ Club from time to time.

4.3 **Pupil behaviour:** Parents warrant that when attending FIZ Club the Pupil will at all times be subject to and comply with the School's rules and policies regarding behaviour and discipline.

4.4 **Jurisdiction:** This agreement is made at the School and is subject to the exclusive jurisdiction of the laws and courts of England and Wales.