

**FARRINGTONS SCHOOL
CONFIDENTIAL**



APPLICATION FORM – Relief Minibus Driver

Please return by e-mail to: recruitment@farringtons.kent.sch.uk

Personal Details	
Title: Surname: Previous Surname(s):	First Names:
Date of Birth:	National Insurance Number:
Current Address:	Home Telephone Number: Mobile Telephone Number: Email Address:

Do you have Qualified Teacher Status: <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please give date of award:	Do you hold a valid driving licence?:
Teacher Reference Number: <i>(if applicable)</i>	Notice period:

Are you related to any member of the Governing Body/Employee of this organisation?:

If Yes please give full details:

Details of Present or Most Recent Employment		
From:	To:	Position/Job Title:
Employer's Name and Address:		Main Duties and Responsibilities:
Salary and other benefits/package:		Reason for Leaving:

Details of Previous Employment

From:	To:	Position/Job Title:
Employer's Name and Address:		Main Duties and Responsibilities:
Salary and other benefits/package:		Reason for Leaving:

From:	To:	Position/Job Title:
Employer's Name and Address:		Main Duties and Responsibilities:
Salary and other benefits/package:		Reason for Leaving:

From:	To:	Position/Job Title:
Employer's Name and Address:		Main Duties and Responsibilities:
Salary and other benefits/package:		Reason for Leaving:

Details of Previous Employment (continued)

From:	To:	Position/Job Title:
Employer's Name and Address:		Main Duties and Responsibilities:
Salary and other benefits/package:		Reason for Leaving:

If there are any gaps in your employment or education history, please explain them here:

Education and Qualifications

Please give details of secondary and further education including any A Levels or equivalent vocational courses

Name and address of school or college	Dates attended		Qualifications obtained and Grade/Level
	from (mm/yyyy)	To (mm/yyyy)	

Education and Qualifications

Please give details of any Higher Education, Professional and Vocational courses:

Name and address of University / Other Institution	Dates attended from (mm/yyyy)	To (mm/yyyy)	Qualifications obtained With Grade/Level and Name of Awarding Body

Training Courses Attended

Please give details of any Higher Education and equivalent courses:

Course Title and Supplier	Dates attended from (mm/yyyy)	To (mm/yyyy)	Qualifications obtained and Grade/Level

Leisure Interests, Hobbies, Membership of Organisations etc

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References

Please supply the names and contact details of a least two referees who can comment on your suitability for this position. One should be your current or most recent employer, preferably the Headteacher.

(NB If you are not currently working with children but have done so in the past, the second referee should be the employer by whom you were most recently employed in work with children. References will not be accepted from relatives, or persons who only know you as a friend).

Name: Position:	In what capacity do you know the referee?
Name of Organisation: Address:	Telephone Number: Email Address:

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Name of Organisation: Address:	Telephone Number: Email Address:

Please note that we will contact the above referees if you are short listed for this post and seek reference before interview.

Also, in relation to work with children, we will seek information about any past disciplinary issues relating to children and/or child protection concerns you may have been subject to.

If you have any concerns about this please contact Mrs James (Headmistress) on 020 8467 0256 to discuss these issues.

Personal Statement

Please demonstrate using examples, your suitability for the position you are applying for. Please include your reasons for applying for and interest in this position. (No more than 2 sheets of A4).
Continue on a separate sheet if necessary.

Equal Opportunities Statement

Farringtons School is committed to the fair treatment of its staff, potential staff or users of its services, regardless of race, gender, religion, sexual orientation, responsibilities for dependants, age, physical/mental disability or offending background. We are an equal opportunities employer and the questions in this section are designed to ensure that we do not discriminate against any applicant and our policy of equal opportunities is implemented.

Health

Have you suffered or do you suffer from any medical condition which would need to be considered when working for the school? **Yes / No** *(if yes, please give brief details on a separate sheet)*

Number of days illness in the last two years:

Details of any current medical problems:

Farringtons School welcomes applications from people with disabilities. So that we may know of any reasonable adjustments that may need to be made for interview or at work, please give details of any disabilities you may have. If none, please state:

Declaration

I know of no reasons, on grounds of mental or physical health, why I should not be able to discharge the responsibilities required by the post in question. I understand that any offer of employment made by the school will be conditional on verification of medical fitness.

I understand I may be required to be medically examined by my own GP before taking up the post/the post is confirmed.

Print Name: _____

Signed: _____ Date: _____

For persons who are not British or EU nationals

If you have any conditions related to your employment please give full details below:

Where did you see this post advertised?

It would be helpful for us if you could let us know how you found out about this vacancy. For example on which website you saw it advertised.

Personal Declaration

The position for which you are applying involves contact with children and is exempt from the Rehabilitation of Offenders Act 1974 and all subsequent amendments (England and Wales). For these positions you are not entitled to withhold information about police cautions, 'bind-overs' or any criminal convictions including any that would otherwise be considered 'spent' under the Act.

Have you ever been convicted of any offence or 'bound-over' or given a caution?

YES / NO

If yes, please give details on a separate sheet and attach it to this form in a sealed envelope marked 'Confidential Disclosure'.

I understand that if my application is successful, I will be required to obtain an enhanced DBS.

I declare that the information I have given on this form is complete and accurate and that I am not banned or disqualified from working with children nor subject to any sanctions or conditions on my employment imposed by a regulatory body or the Secretary of State. I understand that to knowingly give false information, or to omit information could result in the withdrawal of any offer of appointment, or my dismissal at any time in the future, and possible criminal prosecution.

Print Name: _____

Signed: _____ Date: _____